

Summery for AGM Admissions

B.E.S.T Innovation University, or by its full name Bharatiya Engineering Science and Technology Innovation University, is a private university located in Anantapur, Andhra Pradesh, India. It was established in 2019. BESTIU is an institution of excellence to promote and impart education through advanced and innovative education system.

BESTIU invites application for the for the post of **AGM Admissions**. The incumbent (male) should have proven competency and cross functional leadership in managing teams, setting targets and executing plans to achieve them.

1.Name of the post

AGM Admissions

2.No of posts

1 (one)

3.Educational and other qualifications

- The candidate should hold Graduate /Post-Graduate degree or equivalent in any discipline from any recognized university.
- The candidate must have 5 years of experience in any University of national repute
- A highly motivated person with a pleasing personality and strong people skills.
- He should be proficient in men-management with excellent interpersonal skills and ability to network with employers to create enhanced opportunities for employment

4.Major Duties and Responsibilities

- Understanding the current business, non-academic operations etc. and identifying scope for improvement
- Planning and execution of overall targets on Revenue and profits
- Strategize marketing plans including digital marketing, and execute them
- Will be responsible for driving continuous improvement & scaling up in all aspects of Sales, Operations & Marketing in the assigned Zone to achieve the business objectives
- Drive Initiatives in the Zone to achieve the overall sales objectives
- Build and Scale up the existing Business in the zone at multi-fold levels

- Identify new business opportunities for BESTIU and build systems & processes for the fulfilment of the new Business
- Identify & effectively implement Major and Key initiatives at the zonal level in the areas of Market Development & Sales Operation
- Identify the critical/burning issues of the Zone affecting sales & take remedial action/escalate wherever needed
- Crisis management

5. Key Skills required

- The candidate should have good communication skills (both written & verbal), interpersonal skills and multi-tasking abilities.
- Good knowledge of MS-Office (Excel, Access, Word, Power Point) and other computer related tasks is essential.
- Planning & organizing skills, Ability to do multiple-tasking, Team working skills,
- Problem solving skills, Analytical Thinking, Process Oriented thinking
- Ability to prioritize work opportunities in the department.
- Experience in Education or service related industry is preferred
- Strong MIS and Data Analysis Skills
- Should be open to learn and adopt new-age practices in marketing
- Proven Leadership capabilities, driving teams successfully to achieve targets, consistently.

6. Reporting officer

Registrar

7. Location

Anantapur (Andhra Pradesh)

8. Consolidated remuneration

As per industry standards.

9. Mode of application

The applicants are requested to mail their resume at hr@bestiu.edu.in

10. Last Date of Application

16th July 2021